

## Health & Safety Policy

Nuneaton Signs Ltd, and its management team are committed to the health and safety of its employees and anyone else that may be affected by its activities. It recognises that commitment to a high level of safety makes good business sense and acknowledges that health and safety is a business function that must continually develop and adapt to change. Safety is the responsibility of everyone within the organisation and is not only a function of management. The Nuneaton Signs Ltd approach to health and safety is based on the identification and control of risk and a commitment to the prevention of injury and ill health.

A positive safety culture will be encouraged within the organisation and will be actively supported by senior management. All employees will be involved in the decision-making process either as individuals or via representatives. In order to achieve this general statement, the following will form the company aims and objectives:

The safety policy of Nuneaton Signs Ltd is to maintain safe working conditions for the protection of its employees and to protect the general public, in accordance with statutory requirements.

- The policy is to maintain the highest standards for the health of all employees of the company and for the company to conduct its business with appropriate safeguards against exposure of the general public of risk to their health and safety.
- The company accepts that health and safety are management responsibilities with equal importance with other primary objectives and accepts its obligation to do everything reasonably practicable to reduce the incidence of accidents, dangerous occurrences and hazards to health and safety.
- The company will meet its duties under the Health and Safety at work Act and Management of Health and Safety at work regulations.
- The company intends that all employees should regard safe working as a prime objective and take all responsible steps to achieve it.
- Responsibility for maintaining the company's safety lies with every employee, particularly those who create the risks and those who work with them. It is the duty of every employee to act responsibly and to do everything they can to prevent injury to themselves and fellow employees.
- In order to help individual employees to make their contribution to safety, the company undertakes to maintain a programme of safety training, and to maintain and regularly inspect work locations including plant, machinery and driving methods.
- A special responsibility for safe working rests with Managers and Key Operatives who possess the experience and knowledge to spot potential hazards and are in close contact with those persons who operate machinery. The company believes that effective supervision can play a crucial part in achieving the aims and ensure the success of this policy.
- All accidents or dangerous occurrences, whether or not causing injury to persons or property will be thoroughly investigated, so as to minimise recurrence. All employees are expected to co-operate in the investigation of accidents.
- Detailed procedures are issued to all Managers/Key Operatives and are included within Nuneaton Signs Ltd Integrated Management System. The responsible person for Health Safety with the support of the Directors and Senior Management Team will advise and give assistance (when required) on accident investigation and monitor achievement of the policy through regular inspections of the company premises.

Nuneaton Signs Ltd will review this policy statement as appropriate.

**Written by: Lee Hatton (QHSE Lead)**.....

**Approved by: Christopher Wilcox (Managing Director)**.....

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